

Medical Training Initiative

End of Placement / Exception Report

To be completed by the trust offering the MTI placement

Circumstances that require completion of an End of Placement / Exception Report

- The sponsored migrant has reached the end of their placement
- The sponsored migrant has resigned
- The sponsored migrant has been absent from work or study for more than 10 working days, without granted permission
- The sponsored migrant has been dismissed
- The sponsored migrant remains working for the same Trust but the location at which the migrant is employed has changed. [Note: Do not use this Exception Report Form for sponsored migrants moving to a different Trust – in those circumstances, a Transfer/ Extension Form needs to be completed.]
- You have information which suggests that a migrant is breaching the conditions of his or her leave
- You have information which may suggest that the migrant may be engaging in terrorism or other criminal activity.

Exception reports must be submitted to the Academy of Medical Royal Colleges and the relevant professional sponsoring body for the MTI doctor (e.g. Royal College) within ten working days of the exception arising

Please type your answers in English in the spaces provided, and submit completed as a Portable Document Format (.pdf).

Once you have completed your form please return it to: MTI@aomrc.org.uk



Details of MTI applicant			
Surname/Family name of MTI applicant: <i>(as appears in passport)</i>		First /Given names of MTI applicant: <i>(as appears in passport)</i>	
Place of work:		Post code:	
Passport Number: <i>(that the visa was issued in to)</i>			

Please indicate the circumstances for the end of placement/exception report
The MTI participant has reached the end of their placement. Final working day:
The MTI participant has resigned owing to: Final working day:
The MTI participant has been absent from work or study for more than ten working days, without your reasonably granted permission. The absence period started on:
The MTI participant has been dismissed owing to: Final working day:
The main work location for the MTI participant is changing. Current work location: New/additional (delete as appropriate) work location:
You have information which suggests that the MTI participant is breaching the conditions of his or her leave in the following manner:
You have information which may suggest that the MTI participant may be engaging in terrorism or other criminal activity:
Other:
Last UK address of doctor:

Signatory	
I confirm that the above information is correct and that the doctor has been informed that they cannot claim benefits during their placement.	
Name:	
Role in relation to MTI participant:	
Contact email:	Contact telephone number:
Signed:	
Date:	

Data Protection Consent Form

May 2018

Please fill out the fields on the form. Where your signature is required, we must have an actual or electronic signature - typed text will not be accepted.

Exception report

I _____ consent to the Academy of Medical Royal Colleges processing my data contained in the submitted Exception Report, such as workplace and start date. I also consent to the Academy processing sensitive data from my Biometric Residence Permit, such as visa dates.

The Academy of Medical Royal Colleges logs these dates in a database so we can see when the MTI Applicant began work, and therefore when they will end and whether their visa can be extended. The Academy will destroy copies of the Starter Report and Biometric Residence Permit after the data has been processed.

I consent the Data Controller (AoMRC) may share this information with a Third Party (this could be the sponsoring Royal College, the NHS employing organisation and UKVI. This information will be shared with the sole purpose of progressing the applicant's MTI application and, in the case of UKVI, with the production of a Certificate of Sponsorship (CoS).

Signature

Name

Date

The Academy of Medical Royal Colleges are committed to complying with the General Data Protection Regulation (GDPR) introduced in May 2018. In accordance with this, we require explicit consent from doctors to digitally store and process their personal information. Your information will not be used for marketing purposes, and will only be shared with your Employing NHS Trust, Royal College and UK Visa and Immigration in order to correctly process your MTI application.