

# Medical Training Initiative

## Explanatory Notes for the MTI Application

When submitting Medical Training Initiative (MTI) applications to The Academy of Medical Royal Colleges (AoMRC) please refer to this explanatory document to ensure all the supporting evidence is in line with the AoMRC Tier 5 sponsorship requirements. Please complete the checklist on the front cover page of the MTI Application Form, ensuring all documents are provided. It is essential that all information submitted is correct to enable the Academy to produce the Certificate of Sponsorship (CoS) for the doctor. This CoS is then used by the doctor when applying in their home country for their Tier 5 Visa to work in the United Kingdom for a maximum of 24 months.

### Details of the MTI applicant

Doctors applying to work in the UK under the MTI scheme are required to provide the information below, which will be logged in the UK Visa and Immigration Sponsorship Management System (UKVI SMS). Please ensure all the information is true and correct.

**Name** – This must be entered exactly as it appears in the doctor’s passport.

**Home address** – This is the residential address of the MTI applicant at the time of the application. We prioritise applications based on the country of residence of the doctor – not the doctor’s place of birth or passport (see the bottom of this document for links to prioritisation lists). Please provide the postcode where possible. Please note doctors cannot apply from within the UK.

**e-mail address** – While we do not accept applications directly from doctors, their email address can be used to copy them into e-mails when the CoS is issued.

**GMC sponsorship** – Doctors wishing to practice in the UK must be registered with the GMC (dentists must be registered with the GDC). We require a copy of GMC registration (this may be a GMC certificate or a copy of an email from the GMC approving registration subject to ID check). Typically, one of the Medical Royal Colleges will be the doctor’s sponsor. Details of who is sponsoring the doctor must be provided.

### Details of post and training

We receive applications from various NHS Trusts and Medical Royal Colleges across the United Kingdom. We require details of the doctor’s place of work as these are submitted to UKVI along with the doctor’s start and end dates of employment. Please ensure both boxes are ticked in this section of the application form.

**Employing organisation** – This is the NHS Trust hiring the doctor.

**Main place of work** – The specific hospital where the doctor’s placement will be.

**Level of post** – What level will the doctor’s training post be.

**Title of post** – What the doctor’s job title will be. The standard title for MTI placements is ‘International Training Fellow’

**Specialty** – What clinical field the doctor will be training in.

**Start date of placement** – This is the first day of employment of the doctor. Please keep in mind the doctor will be required to apply for their visa following the issue of their CoS. In our experience visa processing typically takes 2-3 weeks, although this will vary for each applicant. As such, we suggest that the doctor’s start date is no sooner than 4 weeks after the date their application is submitted to the Academy. Please also note applications from low-priority countries will need to have flexible start dates, as CoS’ can only be issued to these doctors when there is sufficient capacity.



**End date of placement** – This can be any time up to 24 months after the doctor's start date, as this is the maximum amount of time a Tier 5 Visa holder can remain and work in the United Kingdom. Doctors on placements shorter than 24 months can have their visa and work dates extended. Please keep in mind a visa extension requires the issue of a new CoS for the same doctor. This means the number of new doctors able to apply for an MTI post is fewer than the total number of certificates available, and we ask Royal Colleges and Trusts to take this into consideration when applying for shorter placements, i.e. please apply for longer posts wherever possible.

**Hours of work per week** – UK law restricts workers from working more than an average of 48 hours of work per week. This does not include on-call work. We recommend checking [gov.uk](http://gov.uk) for more information.

## Details of funding

We require confirmation of the doctor's funding. This can be via the application form if the Trust is funding the doctor, along with the required signatures, or if the Home country is funding the doctor generally in the form of a letter addressed to the doctor. If the doctor's funding is not in British pounds (£, GBP), please convert the amount into GBP in addition to submitting the original letter of funding.

Please make sure you tick both boxes in this section of the application form (confirmation of sufficiency of funding, and awareness of no recourse to public funds).

**Source of funding** – We must know who is funding the doctor's training, whether that be the employing NHS trust or the home government of the doctor.

**Gross salary in £** – Please enter the specific amount the doctor is funded and not a salary range. We require this amount regardless of whether the post is funded by the NHS Trust.

**Additional allowances** – This includes on-call banding, overtime, or weighting (for example London banding). Please enter this as a specific amount rather than a banding percentage.

## Signatures

We cannot process MTI applications without all the signatures provided. We do accept electronic signatures. Please remember to include all relevant contact information so this can be verified if required.

## Further Evidence Required

There are further documents required before we can process a doctor's MTI Application. These are detailed in the check list at the start of the MTI Application form. Please include a clear copy of the doctor's passport, and confirmation of their GMC registration. This is typically submitted as an e-mail from the GMC to the doctor, confirming their GMC ID Check.

Please submit all the documents for the doctor's MTI application in a compressed .zip document wherever possible. This helps ensure we receive and file all the evidence for the doctor's application together.